



**Flight Operations Standards Directorate**  
**Commercial Air Transport Section - Dangerous Good Transport by Air**  
**Dangerous Goods Acceptance Checklist Compliance List**

<b>• Operator Name</b>			
<b>• Operations Type</b>	<input type="checkbox"/> <b>AOC Holder</b>	<input type="checkbox"/> <b>Handling Agent</b>	
<b>• Inspector Name</b>			
<b>• Operator DGPOC</b>	<b>Name</b>	<b>Phone No.</b>	<b>E-mail</b>

**A.  Dangerous goods Acceptance Checklist for Dry Ice (Carbon Dioxide, Solid).**

For use when a shippers declaration for dangerous goods is not required. This checklist is required for all shipment of dangerous goods (9.1.4) to enable proper acceptance to be made. This checklist is provided to assist shippers and carriers with the acceptance of dry ice when packaged on its own or with non-dangerous goods

No	Events	DGs Checklist Reference	Compliance		
			YES	NO*	NA
<b>1</b>	<b>Documentation.</b> The Air Waybill contains the following information in the “Nature and Quantity of Goods” box (8.2.3)				
a	The UN Number “1845” , preceded by the prefix “UN”				-
b	The words “Carbon dioxide, solid” or “Dry ice”				-
c	The number of packages of dry ice (may be in the pieces field of the AWB when they are the only packages in the consignment)				-
d	The net quantity of dry ice in kilograms				-

**Note:** the packing instruction “954” is optional

<b>2</b>	<b>Quantity</b>				
a	The quantity of dry ice per package is 200 kg or less (4.2)				-
<b>3</b>	<b>Package and Over packs</b>				
a	The number of packages containing dry ice delivered as shown on the Air Waybill				-
b	Package are free from damage and in a proper condition for carriage				-
c	The packages conforms with Packing Instruction 954 and the package is vented to permit the release of gas				-
<b>4</b>	<b>Markings and Labels</b>				
a	The UN number “1845” preceded by prefix “UN” (7.1.4.1(A))				-
b	The words “Carbon dioxide, solid “ or “Dry ice” (7.1.4.1(a))				-
c	Full name and address of the shipper and consignee(7.1.4.1(b))				-
d	The net quantity of dry ice within each package (7.1.4.1(d))				-
e	Class 9 label affixed (7.2.3.9)				-
f	Irrelevant marks and labels removed or obliterated (7.1.1(b); 7.2.1(a))				-

**Note:** The marking and labeling requirements do not apply to ULDs containing dry ice



**Flight Operations Standards Directorate**  
**Commercial Air Transport Section - Dangerous Good Transport by Air**  
**Dangerous Goods Acceptance Checklist Compliance List**

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			YES	NO*	NA
<b>5</b>	<b>For Over packs</b>				
a	Packaging Use marking and hazard and handling labels , as required must be clearly visible or reproduced on the outside of the over pack (7.1.7.1 , 7.2.7)				
b	The word “Over pack” marked if marking and labels are not visible (7.1.7.1)				
c	The total net quantity of carbon dioxide , solid (dry ice) in the over pack (7.1.7.1)				

Note: The marking and labeling requirements’ do not apply to ULDs containing dry ice

<b>6</b>	<b>State and Operator Variations</b>				
a	State and operator variations complied with (2.8)				

<b>7</b>	<b>Declaration</b>				
a	Checked by				-
b	Place				-
c	Signature				-
d	Date				-
e	Time				-

**\*If any box is checked “NO”, do not accept the shipment and give a duplicate copy of this completed form to the shipper**

• Assessment Result					

Dangerous Goods Inspector Name	Signature	Date



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**B.  Dangerous Goods Acceptance Checklist for a Non-Radioactive Shipment**

This checklist is intended to verify shipments at origin. Never accept or refuse a shipment before all items have been checked

No	Events	DGs Checklist Reference	Compliance		
			YES	NO*	NA
<b>1 Shippers Declaration For Dangerous Goods (DGD)</b>					
a	Two copies in English and in the IATA format including the air certification statement (8.1.1, 8.1.2, 8.16.12)				-
b	Full name and address of Shipper and Consignee (8.1.6.1, 8.1.6.2)				-
c	If the Air Waybill number is not shown, enter it. (8.1.6.3)			-	-
d	The number of pages shown (8.1.6.4)				-
e	The non-applicable Aircraft Type deleted (8.1.6.3)				-
f	If full name of Airport or City of Departure or Destination is not shown, enter it. (8.1.6.6 and 8.1.6.7)			-	
g	The word "Radioactive" deleted or not shown (8.1.6.8)				-
<b>2 Identification</b>					
a	UN number , preceded by prefix "UN" (8.1.6.9.1, step 1)				-
b	Proper Shipping Name and the technical name in brackets for asterisked entries (8.1.6.9.1, Step 2)				-
c	Class or division and for class 1, the compatibility Group (8.1.6.9.1, step 3)				-
d	Subsidiary Risk , in parentheses, immediately following Class or division (8.1.6.9.1, step 4)				
e	Packing Group (8.1.6.9.1, step 5)				
<b>3 Quantity and Type of Packing</b>					
a	Number and type of packages (8.1.6.9.2, step 6)				-
b	Quality and unit of measures (net, or gross followed by "G", as applicable) within per package limit (8.1.6.9.2, step 6)				-
c	When different dangerous goods are packed in one outer packaging, the following rules are complied with		-	-	-
(1)	Compatible according to table 9.3.A				
(2)	UN packaging containing division 6.2 (5.0.2.11(c))				
(3)	All packed in one (type of packaging) (8.1.6.9.2, step 6(f))				
(4)	Calculation of "Q" value must not exceed 1 (5.0.2.11.(g) & (h); 2.7.5.6; 8.1.6.9.2, step 6 (g))				
d	Over pack		-	-	-
(1)	Compatible according to table 9.3.A (5.0.1.5.1)				
(2)	Wording "Over pack" Used (8.1.6.9.2, step 7)				
(3)	If more than one over pack is used, identification marks shown and total quantity of dangerous goods (8.1.6.9.2, step 7)				



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**Dangerous Goods Acceptance Checklist Compliance List**

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			YES	NO*	NA
<b>4</b>	<b>Packing Instructions</b>				
a	Packing instruction number (8.1.6.9.3, step 8)				-
b	For lithium batteries in compliance with section IB, "IB" follows the packing instruction (8.1.6.9.3, step 8)				
<b>5</b>	<b>Authorizations</b>				
a	Check all verifiable special provisions. The special provision number if A1, A2, A4, A5, A51, A81, A88, A99, A130, A190, A191 (8.1.6.9.4, step 9)				
b	Indication that governmental authorization is attached, indicating a copy in English and additional approvals for other items under (8.1.6.9.4, step 9)				
<b>6</b>	<b>Additional Handling Information</b>				
a	The mandatory statement shown for self-reactive and related substances of Division 4.1 and organic peroxides of Division 5.2, or sample thereof, PBE, viscous flammable liquids and fireworks (8.1.6.11.1, 8.1.6.11.2, 8.1.6.11.3, and 8.1.6.11.5)				
b	Name and telephone number of a responsible person for Division 6.2 infectious substance shipment (8.1.6.11.4)				
c	Name and title (or department) of signatory, place and date indicated and signature of shipper (8.1.6.13, 8.1.6.14 and 8.1.6.15)				-
d	Amendment or alteration signed by shipper (8.1.2.6)				
<b>7</b>	<b>Air Waybill-Handling Information</b>				
a	The statement: "Dangerous goods as per attached Shipper's Declaration" or "Dangerous Goods as per attached DGD" (8.2.1 (a))				-
b	"Cargo Aircraft Only" or "CAD", if applicable (8.2.1 (b))				
c	Where non-dangerous goods are included, the number of pieces of dangerous goods shown (8.2.2)				
d					
<b>8</b>	<b>Package(s) and Over packs</b>				
a	Packaging conforms with packing instruction and is free from damage or leakage (The relevant PI and 9.1.3)				-
b	Same number and type of packaging's and over packs delivered as shown on DGD (9.1.3)				-



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			YES	NO*	NA
<b>9</b>	<b>Markings</b>				
a	UN Specification Packaging, marked according to 6.0.4 and 6.0.5:		-	-	-
(1)	Symbol and Specification Code				
(2)	X, Y or Z meets or exceeds Packing Group/Packing Instruction requirements				
(3)	Gross Weight within limits (Solids, Inner Packaging's or IBCs (SP A179))				
(4)	Infectious substance package marking (6.5.3.1)				
b	UN or ID number(s), preceded by prefix (7.1.4.1 (a))				-
c	The Proper Shipping Name(s) including technical name where required (7.1.4.1 (a))				-
d	The full name(s) and Address(es) of Shipper and Consignee (7.1.4.1 (b))				-
e	For consignments of more than one package of all classes (except ID 8000 and Class 7) the net quantity, or gross weight followed by "Gil, as applicable, unless contents are identical, marked on the packages (7.1.4.1 (c))				
f	Carbon Dioxide, Solid (Dry Ice), the net quantity marked on the packages (7.1.4.1 (d))				
g	The Name and Telephone Number of a responsible person for Division 6.2 Infectious Substances shipment (7.1.4.1 (e))				
h	The Special Marking requirements shown for Packing Instruction 202 (7.1.4.1 (f))				
i	Limited Quantities mark (7.1.4.2)				
j	The Environmentally Hazardous Substance Mark (7.1.5.3)				
<b>10</b>	<b>Labeling</b>				
a	The label(s) identifying the Primary risk as per 4.2, Column D (7.2.3.2; 7.2.3.3(b))				
b	The label(s) identifying the Subsidiary risk, as per 4.2, Column D (7.2.3.2; 7.2.6.2.3)				
c	Cargo Aircraft Only label (7.2.4.2; 7.2.6.3)				
d	"Orientation" labels on two opposite sides, if applicable (7.2.4.4)				
e	"Cryogenic Liquid" labels, if applicable (7.2.4.3)				
f	"Keep Away From Heat" label, if applicable (7.2.4.5)				
g	"Lithium battery" label, if applicable (7.2.4.7)				
h	All required labels are displayed correctly (7.2.6) and all irrelevant marks and labels removed or obliterated (7.1.1; 7.2.1)				-
<b>11</b>	<b>For Over packs</b>				
a	Packaging Use markings and hazard and handling labels, as required must be clearly visible or reproduced on the outside of the over pack (7.1.7.1, 7.2.7)				
b	The word "Over pack" marked if markings and labels are not visible (7.1.7.1)				
c	If more than one over pack is used, identification marks shown and total quantity of dangerous goods (7.1.7.2)				



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No	Events	DGs Checklist Reference	Compliance		
			YES	NO*	NA
<b>12</b>	<b>GENERAL</b>				
a	State and Operator variations complied with (2.8)				
b	Cargo Aircraft Only shipments, a cargo aircraft operates on all sectors				
c	For IB lithium batteries, one "lithium battery document" with the required information accompanying the consignment (8.1.6.11.7)				
<b>13</b>	<b>Declaration</b>				
a	Checked by				-
b	Place				-
c	Signature				-
d	Date				-
e	Time				-

\*If any box is checked "NO", do not accept the shipment and give a duplicate copy of this completed form to the shipper

• Assessment Result	

Dangerous Goods Inspector Name	Signature	Date



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**Dangerous Goods Acceptance Checklist Compliance List**

**C.  Dangerous Goods Acceptance Checklist for a Radioactive Shipment**

This checklist is intended to verify shipments at origin. Never accept or refuse a shipment before all items have been checked

No	Events	DGs Checklist Reference	Compliance		
			YES	NO*	NA
<b>1 Shippers Declaration For Dangerous Goods (DGD)</b>					
a	Two copies in English and in the IATA format including the air certification statement (10.8.1.2, 10.8.1.4, 8.1.1 and 10.8.3.12.2)				-
b	Full name and address of Shipper and Consignee (10.8.3.1, 10.8.3.2)				-
c	If the Air Waybill number is not shown, enter it. (10.8.3.3)			-	-
d	The number of pages shown (10.8.3.4)				-
e	The non-applicable Aircraft Type deleted (10.8.3.5)				-
f	If full name of Airport or City of Departure or Destination is not shown, enter it. (10.8.3.6 and 10.8.3.7)			-	
g	The word "Non -Radioactive" deleted or not shown (10.8.3.8)				-
<b>2 Identification</b>					
a	UN number , preceded by prefix "UN" (10.8.3.9.1, step 1)				-
b	Proper Shipping Name (10.8.3.9.1 , Step 2)				-
c	Class 7 (10.8.3.9.1 , Step 3)				-
d	Subsidiary Risk , in parentheses, immediately following Class (10.8.3.9.1 , Step 4) and Packing Group if required for Subsidiary Risk (10.8.3.9.1 , Step 5)				
<b>3 Quantity and Type of Packing</b>					
a	Name or Symbol of Radionuclide(s) (10.8.3.9.2 , Step 6 (a))				-
b	A description of the physical and chemical form if in other form (10.8.3.9.2 , Step 6 (b) )				
c	"Special form" (not required for UN 3332 or UN 3333) or low dispersible material (10.8.3.9.2 Step 6 (b))				
d	The number and type of packages and the activity in becquerel or multiples thereof in each packed. For fissile material the total weight in grams or kilograms of fissile material may be shown in place of activity (10.8.3.9.2 , Step 7)				-
e	For different individual radionuclide's, the activity of each radionuclide and the words "All packed in one " (10.8.3.9.2 , Step 7)				
f	Activity within limits for type A packages {Table 10.3.A} , type B , or type C ( see attached competent authority certificate)				
g	Words " Over pack Used" shown on the DGD (10.8.3.9.2, Step 8)				
<b>4 Packing Instructions</b>					
a	Category of package(s) or over pack (10.8.3.9.3 , Step 9 and Table 10.5.C)				-
b	Transport index and dimensions (preferably in sequence Length x Width x Height) for Category II and Category III only (10.8.3.9.3 , Step 9)				
c	For Fissile Material the Criticality Safety Index or the words "Fissile Excepted" (10.8.3.9, Step 9)				



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			YES	NO*	NA
<b>5</b>	<b>Authorizations</b>				
a	Identification marks shown and copy of the document in English attached to DGD for the following (10.8.3.6.4, Step 10; 10.5.7.2.3):		-	-	-
(1)	Special form approval certificate				
(2)	Low dispersible material approval certificate				
(3)	Type B Package design approval certificate				
(4)	Other approval certificates as required				
b	Additional Handling Information (10.8.3.11)				
c	Name and Title (or Department) of Signatory , Place and Date indicated (10.8.3.13 and 10.8.3.14) and Signature of Shipper (10.8.3.15)				-
d	Amendment or alteration signed by Shipper(10.8.1.1)				
<b>6</b>	<b>Air Waybill - Handling Information</b>				
a	The statement: “Dangerous goods as per attached Shipper’s Declaration” “Dangerous Goods as per attached DGD” (10.8.8.1(a))				-
b	Cargo Aircraft Only or CAO , if applicable (10.8.8.1(b))				
c	Where non-dangerous goods are included , the number of pieces of dangerous goods shown(10.8.8.2)				
<b>7</b>	<b>Package(S) and Over packs</b>				
a	Same number and type of packaging’s and over packs delivered as shown of DGD				-
b	Unbroken transportation seal {10.6.2.4.1.2} and package in proper condition for carriage(3.1.3;9.1.4)				-
<b>8</b>	<b>Marking</b>				
a	UN number , preceded by prefix(10.7.1.3.1)				-
b	The Proper Shipping Name (10.7.1.3.1)				-
c	The full Name and Address of the Shipper and Consignee (10.7.1.3.1)				-
d	The permissible gross weight if the gross weight of the package exceeds 50 kg (10.7.1.3.1)				
e	Type A packages , marked as per 10.7.1.3.4				
f	Type B packages , marked as per 10.7.1.3.5				
g	Type C packages , Industrial Packages and packages containing Fissile material marked as per 10.7.1.3.6, 10.7.1.3.3 or 10.7.1.3.7				
<b>9</b>	<b>Labeling</b>				
a	Two correctly completed Radioactive Hazard labels on opposite sides (10.7.3.3; 10.7.4.3.1)				-
b	Applicable label(s) identifying the Subsidiary (10.7.3.2;10.7.4.3)				
c	Two Cargo Aircraft Only labels, if required , on the same surface near the Hazard labels (10.7.4.2.4; 10.7.4.3.1 ; 10.7.4.4.1)				
d	For fissile materials, two correctly completed Criticality Safety Index (CSI) labels on the same surface as the hazard labels (10.7.3.3.4; 10.7.4.3.1)				
e	All displayed labels correctly located affixed and irrelevant marks and labels removed or obliterated (10.7.1.1; 10.7.2.1; 10.7.4)				-





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No	Events	DGs Checklist Reference	Compliance		
			YES	NO*	NA
<b>10</b>	<b>Over packs</b>				

a	Packaging markings as required must be clearly visible or reproduced on the outside of the over pack (10.7.1.4.1)				
b	If more than one over pack is used, identification marks shown (10.7.1.4.2)				
c	Hazard labels reflect total for over pack (10.7.3.4)				

**11 General**

a	State and Operator variations complied with (2.8)				
b	Cargo Aircraft Only shipments, a cargo aircraft operates on all sectors				
c	Packages containing Carbon dioxide solid (dry ice), the marking, labeling and documentary requirements complied with (Packing Instruction 954; 7.1.4.1 (d);7.2.3.9)				

**12 Declaration**

a	Checked by				-
b	Place				-
c	Signature				-
d	Date				-
e	Time				-

**\*If any box is checked "NO", do not accept the shipment and give a duplicate copy of this completed form to the shipper**

● Assessment Result					

Dangerous Goods Inspector Name	Signature	Date